

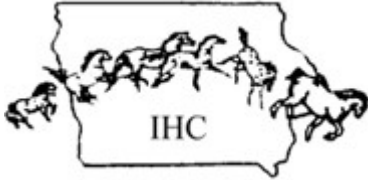
2019 Iowa Horse Fair HORSE BARN INFORMATION

1. Horse or tack stalls are available for \$40/day, payable in advance. This fee must be paid before stalls are occupied. Bedding is not furnished with the stalls but will be available for purchase at the Horse Barn Office.
NO PAPER BEDDING IS ALLOWED.
2. Breed organizations or representatives will receive one complimentary stall in the Avenue of Breeds. If there is more than one representative for the same breed, the groups must determine whose horse is exhibited in the Avenue of Breeds. Separate forms are available and need to be completed for this Avenue of Breeds stall.
3. **A STALL DECORATING CONTEST WILL BE HELD!**
4. Stall areas are to be kept neat and clean at all times! You may put promotional materials designated for your breed group on any stall, however, **NO CARD TABLES OR ROPED OFF AREAS WILL BE ALLOWED IN THE BARN AISLES FOR SAFETY REASONS.** An extra stall can be purchased to use for promotional materials.
5. Horses may arrive anytime after 9:00 AM on Friday. The barn office will close at 8:00 PM on Friday and will re-open approximately 7:00 a.m. on Saturday. We ask that you make arrangements for liability form submittal, and bedding delivery in advance if you must arrive outside of the Friday barn hours. Horses must be in their stalls by the start of the Horse Fair on Saturday (8:00 a.m.) with the exception of Cowgirl Queen participants who may check in by noon on Saturday at the latest. Please have stall decorations and horses ready for viewing by 8:00 am Saturday. Stall judging will take place sometime on Saturday during the Horse Fair. **Horses in the Avenue of Breeds may not depart until the horse fair hours are over.** We suggest you have a person with your horses during the Horse Fair open hours so any questions may be answered.
6. **Health papers will be checked for every horse before entering the fairgrounds. The staging area for checking papers and having the fair vet observe the horses entering the horse fair will be done in the Rock Island parking lot which is directly south of the fairgrounds on Dean Avenue.** Health certificates (within 30 days) will be required for all horses. Out-of-state horses must also provide a negative Coggins test (within 12 months). Be sure to have health papers ready to present in the staging area to minimize wait time to enter the fairgrounds. Horses showing symptoms of communicable illness will not be admitted onto the fairgrounds. If you forget to bring a health certificate, the fair vet will do an exam and provide a certification for \$25/horse. However, participants who require this service will be moved to a secondary staging area and will be provided as soon as possible, but when time permits. This could result in a substantial wait time during busy check-in times. Once you are cleared for entry and directed to your unloading spot by the horse barn, volunteers will be available to help unload your equipment and deliver it to your stall so that you can quickly clear your vehicle from the area and allow the next person in line to unload. Trailers may not be parked around the barn area except for loading and unloading.
7. Each stall owner will receive **one wrist band** (good for the entire weekend) for entry to the Pavilion and Tradeshow. This wrist band must be picked up at the Horse Barn Office and each stall owner must sign for their own wrist band.
8. Each breed representative must have all persons bringing horses to the Fair sign a liability/disclaimer form, releasing the IHC/IHF from all liability. These forms are enclosed – please copy as needed for multiple members of breed groups. We request that you get the required signatures and either return the forms in advance or present the completed forms at the Horse Barn Office when you arrive.

PLEASE PLAN TO ATTEND THE ALL-BARN MEETING ON FRIDAY EVENING (APPROXIMATELY 5:30) BY THE HORSE BARN OFFICE. THIS IS THE TIME TO HAVE YOUR QUESTIONS/CONCERNS ADDRESSED.

9. Security will be furnished in the Horse Barn. Security will begin at 12 noon on Friday and end at 5:30 pm on Sunday. We will have a veterinarian on call at all times. **The IHC/IHF will not be responsible for any loss or damage to horses or property.**
10. A stall card will be provided for placement on your stall - we encourage you to complete this with a contact person's name and phone number so that they can be reached at night in case of an emergency. Veterinarians are legally unable to treat a horse without the permission of the owner or their representative.
11. We ask that you leave dogs at home, but if you must bring one, they must be kept in a stall or on a leash. **NO DOGS ARE ALLOWED IN THE TRADESHOW OR PAVILION** except for a service dog.

BARN RULES will be enforced by Fairgrounds Security
NO SMOKING IN THE BARN --- NO ALCOHOL IN THE BARN --- NO RIDING IN THE BARN
NO MOTORIZED VEHICLES IN THE BARN (Except for those needed by the handicapped.)-- NO SLEEPING IN THE BARN



IOWA HORSE FAIR
March 29, 30 and 31

Sign this contract and turn in with payment to **Iowa Horse Council** by **March 1, 2019** to:

Susan Andersen
6809 North Glenn Way
Johnston, Iowa 50131
HorseHugR@aol.com
515-343-4744 Mobile

Horse Barn Stall Reservations & Contract

Required of all horses: Current health certificate (within 30 days of Horse Fair)

Call your vet now to make an appointment to get your health certificate in March!

Required of all out-of-state horses: Negative Coggins (within 12 months) + current health certificate

Health papers will be checked for all horses prior to entering the fairgrounds!!

Horses showing signs of communicable illness will not be permitted to enter.

Organization: _____
Contact Name: _____
Address: _____
City: _____ State: _____ Zip: _____
Day Phone: _____ Evening Phone: _____
Cell phone number (if applicable): _____
E-Mail: _____

Please mark type and number of stalls requested below:

- ☐ **Commercial Stable** (includes 2 stalls plus business card ad in program) _____ x \$150/pkg = \$ _____
Additional commercial stable stalls \$40 _____ stall(s) x \$40 = \$ _____
- ☐ **Breed/Club/Organization Horse Stalls** _____ stall(s) x \$40 each = \$ _____
- ☐ **Tack Stalls** _____ stall(s) x \$40 each = \$ _____
- ☐ **Complimentary Avenue of Breeds Stall** _____ stall – No Charge
(Breed Group Representative Only) Includes 2 bags of bedding
- ☐ **Complimentary Ride with Clinician Stall** (included in ride fee) _____ stall – No Charge
- ☐ **Service Stall (for presenters/clinicians only)** _____ stall(s) x \$100 each = \$ _____
- ☐ **Bedding** _____ bag(s) x \$6 each = \$ _____

If you have a request for specific stalls or neighbors, please list below:

Requested Stall Locations: Aisle: _____ Stall Number(s): _____

Requested Stall Neighbors (name or organization): _____

PAYMENT DUE IN FULL BY March 1, 2019. Make checks payable to: **Iowa Horse Council** **TOTAL DUE \$** _____

AGREEMENT – PLEASE READ TERMS OF CONTRACT ON PAGE 2

I hereby authorize the Iowa Horse Fair to reserve space for me and understand that requested stalls or stalling neighbors may not be guaranteed. I hereby agree to the terms and provisions contained in the "Terms of Contract" on Page 2, which is part of this contract. I hereby agree that my participation is at my own risk, and release the Iowa Horse Fair from any claim or liability whatsoever.

X _____ Date _____
Participant Signature

There will be a \$25 charge on all returned checks.

2019 TERMS OF CONTRACT

Definitions

Commercial: shall apply to all parties promoting a product, service or stallion for a commercial benefit.

Non-profit: shall apply to all non-profit organizations promoting particular equine-related activities.

Breed Associations/Registry: shall apply to all Associations/Registries that are responsible for the registry of horses.

Payments and Terminations of Contract

If the terms of the payment as set forth on this contract are not met, the rights of the Exhibitor to the space shall cease and terminate. Participants in the Iowa Horse Fair may not set up booths or move horses into stalls until full payment along with signed contract is received by the Iowa Horse Fair by March 22, 2019. Payment must be in US Dollars. Payments are non-refundable. Any check returned for non-sufficient funds or account closed may be cause to make null and void this contract, at the discretion of the Iowa Horse Fair. Lessee is responsible for any bank charges incurred in these instances.

Compliance with Laws and Regulations

Exhibitor agrees to obey all laws, ordinances and relations governing the use of the Fairgrounds; to abide by the rules and regulations of the Iowa State Fair and Police Departments; to obey all Iowa Horse Fair regulations and other such public officials whose duties may regulate exhibits. All decorative materials used in displays must meet the flameproof regulations of the Des Moines Fire Department. Exhibitors may not distribute food, including popcorn and beverages. No dogs will be allowed in the trade show area or Pavilion except those in service to the Handicapped; any dog on the grounds must be on a leash at all times.

Use of Stalls and Space in the Horse Barn

The Iowa Horse Fair will assign all space in and surrounding the Horse Barn. Exhibitors are responsible for keeping their stalls, aisle ways, and display areas clean and free from rubbish, in a presentable manner. No stall usage or exhibit shall block the view of, or impair the operation of any other exhibits, displays, or usage of any other exhibitor or display area. The use of audio-visual equipment or any type of public address systems limited to that which, in the opinion of the Iowa Horse Fair Management does not adversely affect neighboring exhibits or stalls, nor endanger the welfare of the public and fellow exhibitors. The Iowa Horse Fair Management may refuse to accept any stall usage, exhibit, item, or display which could be considered offensive to a family-oriented audience. Exhibitors agree to have their horses in their stalls and exhibits set up by the opening of the Iowa Horse Fair on Saturday and remain until the close of the Horse Fair on Sunday. Early dismantling of exhibits is prohibited. Exhibitors have until noon on Monday to clear the grounds, however, Iowa Horse Fair security coverage ceases at the close of the Iowa Horse Fair on Sunday, except for regular coverage by the Iowa State Fair Security Patrol.

Rejection of Applicants and Exhibitors

The Iowa Horse Fair reserves the right to reject any applicant for space at any time, and reserves the right to regain possession of any space by refunding to the exhibitor the amount paid for space.

Changes in Stall and Exhibit Locations

The Iowa Horse Fair reserves the right to make any changes in stall or exhibit space assignments as it deems necessary for the good of the Iowa Horse Fair.

Security and Liability

The Horse Owner authorizes the veterinarian on call to give **emergency medical treatment** at owner's expense, if owner cannot be reached using the contact information provided on the stall card. Security guards will be on hand during the show. Neither the Iowa Horse Fair, Iowa Horse Council, nor the Iowa State Fairgrounds, nor any of their officers, directors, members, or employees will be held responsible for any loss or injury of any kind whatsoever arising out of the uses of any leased or common space, including and without limitations to, damages caused by theft, vandalism, fire, or civil disturbance. In all cases, Exhibitors are required to carry fire and liability insurance covering trade shows and fairs which insures their goods and exhibits against damages, loss or personal injury. Furthermore, the Exhibitor agrees to hold harmless, release and discharge the Iowa Horse Fair, Iowa Horse Council, their employees and volunteers, against any and all claims arising out of participation in the Horse Fair. Exhibitor agrees to pay promptly for any and all damages to the Iowa State Fairgrounds or equipment incurred through carelessness or otherwise, by the Exhibitor or his employees or agents.

Cancellation of Show

If the Pavilion, Horse Barn or Jacobson Exhibition Center should be destroyed, damaged by fire, or otherwise rendered unusable, or if a strike makes it impossible for the Iowa Horse Fair to permit an exhibitor to occupy the premises, the Iowa Horse Fair Management is released from any and all claims, which might arise in consequence thereof. If any event or circumstances not caused by the Iowa Horse Fair Management prevents an exhibitor from erecting or staffing their exhibit, or participating in the Iowa Horse Fair for any or all of the fair/show period, the contractual responsibility between the exhibitor and the Iowa Horse Fair Management shall be considered to be satisfied and there shall be no refund to the Exhibitor.



PERFORMANCE DEMONSTRATION REQUEST

Drill Teams, Driving Clubs, and other performance organizations

- Horses should be well groomed with clean tack as if going to a show.
- A limited number of performance demonstration time slots are available in these areas during the Horse Fair weekend. Since space is limited, information regarding your demonstration must be submitted ahead of time so that the Horse Fair Management can plan the program for printing and notify groups so they can plan accordingly for stall arrangements.
- Time slots are awarded based on availability and audience appeal/entertainment value. Decisions regarding demonstration time slots are at the discretion of Horse Fair Management. If multiple requests are made for the same type of demonstration, Horse Fair Management will determine who is best able to fill the time slot and will then notify all the groups involved.
- Time allowed for the demonstration will be determined by the type of demonstration, the location of the demonstration, and the time available. When selection decisions have been made, all groups will be notified of their location and time allotment.
- All performance demonstration representatives should attend the 5:30 p.m. Friday night meeting (see Horse Barn info sheet) with final details of their demonstration.

Please return this form by **March 1, 2019** to:

Susan Andersen
6809 North Glenn Way, Johnston, IA 50131
HorseHugR@aol.com 515-343-4744

***Please note that this due date is different than most other deadlines**

NOTE: The following information is required to be considered for a time slot.

.....

Performance Demo - Name/Organization: _____

Contact Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Day Phone: _____ Evening Phone: _____

Cell phone number (if applicable): _____

E-Mail: _____

It would be helpful for the selection process to submit a video or information regarding the type of demo, number of horses, routine, music, etc. Final details of your demo will be due at the Friday meeting at 5:30 in the Horse Barn.

IOWA HORSE COUNCIL – IOWA HORSE FAIR

Liability Release

Please read carefully

I wish to participate in the 20____ Iowa Horse Fair to be held _____, 20____, with my horse or another person's horse which I will be responsible for during the course of the Horse Fair. I hereby participate in the Iowa Horse Fair at my own risk and subject to all the rules and regulations of the Iowa Horse Fair. I further agree that if any damage is occasioned, or loss occurs to the horse exhibited, to any vehicle, or other article with I may send with such horses that I will make no claim against the Iowa Horse Council or any of its officials. I have read the information regarding the event and agree to follow the guidelines as set forth by the Iowa Horse Council.

1. It is the responsibility of the Rider (Parent or Guardian if a Minor) to carry full and complete insurance coverage on said horse, personal property, and himself.
2. Rider (Parent or Guardian if a Minor) agrees to assume all risks involved in or rising from Rider's use or presence upon the Iowa State Fairgrounds property and facilities during the Iowa Horse Fair including but not limited to, risk of death, bodily injury, property damage, falls, kicks, bites, collisions with vehicles, horses or stationary objects, fire or explosion, the unavailability of emergency medical care, or the negligence or deliberate act of another person.
3. Rider (Parent or Guardian if a Minor) agrees to hold the Iowa Horse Council, its directors and all individual members thereof, the Iowa State Fair management or employees or any other persons involved in the Horse Fair management completely harmless and not liable, and release them from all liability whatsoever, and agree not to sue them on account of/ or in connection with any claims, caused of action, injuries, damages, costs or expenses arising out of Rider's use and/ or presence upon the Iowa State Fairgrounds property and facilities during the Iowa Horse Fair, including and without limitation to those based on death, bodily injury, property damage, including consequential damages.
4. Rider (Parent or Guardian if a Minor) agrees to indemnify and defend the Iowa Horse Council against and hold harmless from any and all claims, causes of action, damages, judgments, cost of expenses, including attorney fees, which in any way arise from the Riders use of/ or presence upon the Iowa State Fairgrounds property and facilities during the Iowa Horse Fair.
5. Rider agrees to abide by all of the Iowa Horse Fair Rules and Regulations.
6. The horses shall be free from infection, contagious or transmissible disease(s). The Iowa Horse Council reserves the right to refuse the horse if not in proper health or is deemed dangerous or undesirable.
7. The Iowa Horse Council reserves the right to reject any applicant for space at any time, and reserves the right to retake possession of any space by refunding to the Exhibitor the amount of paid space. Violations of Section 5 will result in immediate ejection Exhibitors without refund.
8. This contract is non-assignable and non-transferable and is made and entered into the State of Iowa, and shall be enforced and interpreted under the laws of the state. When the Rider (Parent or Guardian if a Minor) signed this contract, it will then be binding on all parties, subject to the above terms and conditions.
9. By signing this contract, I agree that I am responsible for my own safety. I understand that horses can be excitable, unpredictable and difficult to control at times, and that accidents may happen when working with horses.

Signature(s) below constitutes acceptance of the above terms and conditions.

I have read and understood this liability release.

Rider/Driver/Handler Signature: _____

Printed Name: _____

Date: _____

Parent/Guardian Signature: _____

(Required if rider, driver, handler is a minor)

Printed Name: _____

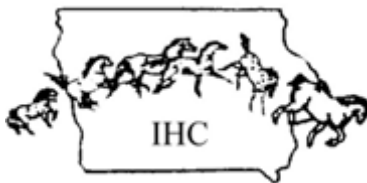
Date: _____

OFFICE USE ONLY:

Signature for Passes: _____

Horses Name: _____ Health Papers# _____

Horse Barn Initials: _____ Coggins # (if needed) _____



STALL DECORATING CONTEST

Be creative, be a winner!

- Contest is open to all those who wish to participate -. **EXCEPT AVENUE OF BREEDS WHICH WILL BE DECORATED BY THE IOWA HORSE COUNCIL.** Confirm your registration at the Horse Barn Office by close on Friday so that we know which stalls are to be judged for your group.
- Contestants will be judged on creativity, colorfulness, neatness, & message or theme of stall decorations in relation to their breed or purpose at the Horse Fair as well as upkeep of stall area (cleanliness, organization, etc.). See form on back for more detail .
- Mystery judges will be selected to determine stall decoration contest winners. The decision of the judges is final. Stall decorations must be in place by 8:30 a.m. Saturday morning.
- **There will be two categories – 1-5 stalls and 6 or more stalls.** Awards will be announced and monetary prizes given as follows: 1st - \$150, 2nd - \$100, 3rd - \$50 for 1st category (1-5 stalls) : 1st - \$200, 2nd - \$150, 3rd - \$100 for 2nd category (6 or more stalls). If a tie occurs, prize money will be split based on the discretion of the Horse Fair Chair. Awards will be presented at the Iowa Horse Council Scholarship and Awards presentation as listed in the Official Horse Fair Program.

Please return this form with stall contract by **March 1, 2019** to: Susan Andersen
6809 North Glenn Way
Johnston, IA 50131
HorseHugR@aol.com
515-343-4744

PLEASE PRINT ALL INFORMATION BELOW THIS LINE

.....

Participants Name/Organization: _____

Contact Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Day Phone: _____ Evening Phone: _____

Cell phone number (if applicable): _____

E-Mail: _____

For OFFICE USE ONLY:

Stall #'s _____ Judges Score: _____ Judges Score: _____ Judges Score: _____